



# CHINA GLASS HOLDINGS LIMITED

中國玻璃控股有限公司\*

(Incorporated in Bermuda with limited liability)

(於百慕達註冊成立之有限公司)

(Stock Code / 股份代號: 3300)

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## NOTIFICATION LETTER

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28 November 2023

Dear Non-Registered Holder(s) <sup>(Note 1)</sup>,

**China Glass Holdings Limited (the “Company”)**

**1) Notification of Publication of Circular dated 28 November 2023, Notice of Special General Meeting, and Proxy Form (collectively, the “Current Corporate Communications”)**

The Current Corporate Communications of the Company (in English and Chinese versions) are available on the website of the Company at [www.chinaglassholdings.com](http://www.chinaglassholdings.com) and the website of Hong Kong Exchanges and Clearing Limited (“HKEX”) at [www.hkexnews.hk](http://www.hkexnews.hk). You may access the Current Corporate Communications by clicking “Investor Relations” on the home page of the website of the Company, then selecting the Circular dated 28 November 2023, Notice of Special General Meeting, and Proxy Form under “Notice / Announcement”, and viewing them through Adobe Reader or browsing through the website of HKEX.

If you wish to receive the printed version of the Current Corporate Communications and all future Corporate Communications <sup>(Note 2)</sup> of the Company, please complete the request form (the “Request Form”) on the reverse side and return it to the Company c/o Computershare Hong Kong Investor Services Limited (the “Hong Kong Share Registrar”) at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong. If you post the Request Form in Hong Kong, you may use the mailing label at the bottom of the Request Form and need not affix a stamp on the envelope when returning your Request Form; otherwise, please affix an appropriate stamp. The Request Form may also be downloaded from the website of the Company at [www.chinaglassholdings.com](http://www.chinaglassholdings.com) or the website of HKEX at [www.hkexnews.hk](http://www.hkexnews.hk).

If for any reason you have difficulty in receiving or gaining access to the website version of the Current Corporate Communications, the Company will promptly, upon your request in writing to the Company’s Hong Kong Share Registrar, send the Current Corporate Communications in printed form to you free of charge.

Should you have any queries relating to this letter, please contact the service hotline of Hong Kong Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays or send email to [chinaglass.ecom@computershare.com.hk](mailto:chinaglass.ecom@computershare.com.hk).

**2) Arrangements for Attending the Special General Meeting of the Company (“SGM”) by Means of Electronic Facilities**

The SGM will be held on Monday, 18 December 2023 at 3:00 p.m. by mean of an online virtual meeting through using online platform (the “Online Platform”). Shareholders can attend, participate and vote in the SGM, and submit questions relevant to the proposed resolutions, through the Online Platform. Please refer to the “Notice of Special General Meeting” for the details of the SGM arrangements.

As a non-registered holder, if you wish to attend and participate in the SGM using the Online Platform, please liaise with your bank(s), securities broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares are held (collectively, the “Intermediaries”) and provide your email address to your Intermediaries. Details regarding the arrangements of the SGM, including the login details to access the Online Platform and online voting, will be sent by the Company’s Hong Kong Share Registrar to the email address provided by the non-registered holder.

Yours faithfully,  
For and on behalf of  
**China Glass Holdings Limited**  
**Peng Shou**  
Chairman

*Note 1: This letter is addressed to the Non-Registered Holder(s) of the Company, whose shares are held in the Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that they wish to receive the Company’s Corporate Communications. If you have sold or transferred your shares in the Company, please disregard this letter and the Request Form on the reverse side.*

*Note 2: Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.*

\* For identification purpose only

**Request Form 申請表格**

**To:** **China Glass Holdings Limited (the “Company”)**  
(Stock Code: 3300)  
c/o Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre, 183 Queen’s Road East,  
Wanchai, Hong Kong

**致:** **中國玻璃控股有限公司\*** (「本公司」或「貴公司」)  
(股份代號: 3300)  
經 香港中央證券登記有限公司  
香港灣仔皇后大道東 183 號  
合和中心 17M 樓

I/We would like to receive the **CURRENT and ALL FUTURE** Corporate Communications<sup>^</sup> of the Company (collectively, the “Corporate Communications”) in the manner as indicated below:

本人/吾等希望以下列方式收取 貴公司之**本次及將來所有**公司通訊<sup>^</sup>(統稱「公司通訊」):

(Please mark a “X” in **ONLY ONE** of the following boxes)

(請**僅**在下列其中**一個**空格內劃上「X」號)

the **printed English version ONLY** ; OR  
僅英文印刷版本; 或

the **printed Chinese version ONLY** ; OR  
僅中文印刷版本; 或

both **printed English and Chinese versions**.  
同時英文及中文印刷版本。

**Name(s)<sup>#</sup>**  
姓名<sup>#</sup>

**Signature(s)**  
簽名

(Please use **ENGLISH BLOCK LETTERS** 請用英文正楷填寫)

**Address<sup>#</sup>**  
地址<sup>#</sup>

(Please use **ENGLISH BLOCK LETTERS** 請用英文正楷填寫)

**Contact telephone number**  
聯絡電話號碼

**Date**  
日期

<sup>#</sup>You are required to fill in the details if you download this Request Form from the Company’s website or the HKEX’s website.  
假如 閣下從本公司網站或香港交易所網站下載本申請表格, 請必須填上有關資料。

**Notes 附註:**

- Please complete all your details clearly.  
請 閣下清楚填寫所有資料。
- By electing to read the website version of the Corporate Communications published on the Company’s website and the HKEX’s website in place of receiving printed copies, you have expressly consented to waive the right to receive the Corporate Communications in printed form.  
在選擇瀏覽本公司網站及香港交易所網站刊登之公司通訊網上版本以代替收取印刷版本後, 閣下已明示同意放棄收取公司通訊印刷版本的權利。
- This Request Form is to be completed by the non-registered holders of the Company, whose shares are held in the Central Clearing and Settlement System (CCASS) and who have notified the Company from time to time through Hong Kong Securities Clearing Company Limited that they wish to receive the Company’s Corporate Communications.  
本申請表格應由本公司非登記持有人填寫。該等人士的股份存放於中央結算及交收系統(中央結算系統), 並且他們已經透過香港中央結算有限公司不時向本公司發出通知, 表示欲收取本公司之公司通訊。
- Any form with more than one box marked “X”, none of the box marked “X”, with no signature or otherwise incorrectly completed will be void.  
如在本表格作出超過一項選擇、或未有作出選擇、或未有簽署、或填寫不正確, 則本表格將會作廢。
- The above instruction will apply to the **CURRENT and ALL FUTURE** Corporate Communications of the Company to be sent to you until you notify the Company c/o Computershare Hong Kong Investor Services Limited, to the contrary or unless you have at anytime ceased to have any shareholding in the Company.  
上述指示適用於本公司**本次及將來**發送予 閣下之**所有**公司通訊, 直至 閣下就另外之安排透過香港中央證券登記有限公司向本公司發出通知或 閣下在任何時候停止持有本公司的任何股份。
- For the avoidance of doubt, the Company does not accept any special instructions written on this Request Form.  
為免存疑, 本公司概不接受於本申請表格上書寫之任何特定指示。

<sup>^</sup> Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities or the investing public, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.  
公司通訊指本公司發出或將予發出以供其任何證券的持有人或投資大眾參照或採取行動的任何文件, 其中包括但不限於: (a) 董事會報告、年度賬目連同核數師報告以及(如適用)財務摘要報告; (b) 中期報告及(如適用)中期摘要報告; (c) 會議通告; (d) 上市文件; (e) 通函; 及 (f) 代表委任表格。

\* For identification purpose only 僅供識別

**Mailing Label 郵寄標籤**

Computershare Hong Kong Investor Services Limited  
香港中央證券登記有限公司  
Freepost No. 簡便回郵號碼: 37  
Hong Kong 香港

Please cut the mailing label and stick it on an envelope to return this Request Form to us.

No postage is necessary if posted in Hong Kong.

當 閣下寄回本申請表格時, 請將郵寄標籤剪貼於信封上。  
如在本港投寄, 閣下無需支付郵費或貼上郵票。

**Get in touch with us 與我們聯繫**

Send us an enquiry 垂詢  
Rate our service 評價  
Lodge a complaint 投訴



Contact Us 聯繫我們

www.computershare.com/hk/contact